



**LARKSPUR-
CORTE MADERA
SCHOOL DISTRICT**

Board of Trustees: Beth Blair, Natalie Medved,
Amir Movafaghi, Eric Schmautz, Annie Sherman
Superintendent: Brett Geithman, Ed.D.

230 Doherty Drive, Larkspur, CA 94939
(415) 927-6960
www.lcmschools.org

September 28, 2023

VIA EMAIL

Matt Kirk
[REDACTED]

Re: Larkspur-Corte Madera School District's Response to September 20, 2023 Letter re Request to Address the Board

Dear Mr. Kirk:

This letter constitutes the Larkspur-Corte Madera School District's ("District") response to your correspondence, received on September 20, 2023, wherein you requested that you be given the opportunity to address the Board about concerns you have about the SPARK Foundation. Your correspondence, with its attachments, has been forwarded to the Board. The District considers your request to be a request to place an item on the Board's agenda and responds accordingly.

Pursuant to Education Code Section 35145.5, the District has adopted a board bylaw that governs how such requests are made, considered and processed. Board Bylaw 9322(a) provides in relevant part:

Any member of the public or any Board Member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and be submitted to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date...

Consistent Board Bylaw 9322(a), the Board has granted your request and your item will be placed on the Board's agenda for its October 11, 2023 meeting. Your September 20, 2023 letter and its attachments will be included in the open session "meeting materials" for that meeting unless you request otherwise. If there are additional meeting materials you would like included, please send them to me by October 4, 2023. You will be given a total of 10 minutes to address the board regarding your concerns.

Should you have any questions or concerns about any of the foregoing, please do not hesitate to contact me.

Sincerely,

Brett Geithman, Ed.D.
Superintendent