



Matt Kirk [REDACTED]

California Public Records Act Request

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Fri, Jun 23, 2023 at 9:20 AM

To: Brett Geithman <bgeithman@lcmschools.org>
Cc: trustees@lcmschools.org

Hello Brett,

Please confirm receipt.

Pursuant to the California Public Records Act, I kindly request access to all PRA (and FOIA if any) requests made to the district and their corresponding responses, including any attachments or documents associated with them, for the period of 1/1/17 to 6/23/23.

To facilitate the search and retrieval of the requested records, I have provided some specific details below:

Scope of Request: Please include all requests submitted to the Larkspur Corte Madera School District during the specified time frame, as well as the responses provided by the district. This should include any supporting documentation, attachments, or enclosures associated with the requests and responses.

Requested Format: I would prefer to receive the requested records in electronic format (such as PDF files) via email or on a portable storage device, if available. However, if there are constraints preventing electronic delivery, please inform me, and I will make alternative arrangements.

Exemptions and Redactions: While I wouldn't expect any given the nature of this request, if any portion of the requested records is deemed exempt from disclosure under the provisions of the PRA please provide a detailed explanation for each exemption invoked. If possible, please consider providing redacted versions of the documents, with the exempted information clearly marked.

I look forward to your prompt attention to this matter. If you have any questions or require further clarification regarding this request, please do not hesitate to contact me at this email address.

Thank you for your assistance in this matter, and I appreciate your dedication to transparency and open access to public records.

Please further note I am willing to pay reasonable fees associated with the search, retrieval, and reproduction of the requested records. However, please inform me in advance of any estimated costs exceeding \$20. If the fees are expected to exceed this amount, kindly provide a detailed cost estimate before proceeding with the request.

Thanks,
Matt Kirk